SRMAP/QAR/SDG-Cell/2025-26 21-04-2026

Minutes of the SDG Proposals Technical Committee Meeting

Minutes of the SDG Proposals (outreach) Technical Committee Meeting held on 21/04/2026 at 02:00 PM to 04:00 PM in Boardroom- Homi J Bhabha Block – A - 102, SRM University-AP.

Agenda

1. Technical Evaluation of SDG Community Outreach Proposals

Members Present

Sl. No.	Name of the Faculty	Designation	Department	Role
1	Dr. Prateek Gupta	Assistant Professor	Biological Sciences	Convenor
2	Dr. Deblina Dutta	Assistant Professor	Environmental Science and Engineering	Convenor
3	Dr. Nagalakshmi M.V.N.	Assistant Professor	Management (PSB)	Member
4	Dr. Bikku R	Assistant Professor	Sociology & Anthropology	Member
5	Dr. Aqsa Agha	Assistant Professor	History	Member
6	Dr. Sidhant Dash	Assistant Professor	Civil Engineering	Member

Discussion Points

A SDG Technical Committee meeting was held to evaluate the submitted proposals for SDG Community Outreach Activities. The proposals were reviewed by the committee members based on criteria such as community engagement, feasibility, budget justification, alignment with SDGs, and expected impact.

A total of 16 proposals from different faculty members were evaluated. After detailed discussion, a total of 7 proposals were recommended, 3 proposals were recommended with justification, and 6 proposals were not recommended. The committee recommended the proposals with a total budget outlay of ₹2,23,250 (recommended & recommended with justification) that demonstrated strong community engagement, clear objectives, feasible implementation plans, and justified budgets. These included initiatives such as digital literacy programs in schools, environmental awareness campaigns, farmer empowerment programs,

waste management awareness, and health-related outreach activities. The committee appreciated proposals that ensured direct community involvement and measurable outcomes. Some proposals were recommended with minor suggestions, including specifying target beneficiaries, refining budgets, ensuring adherence to honorarium guidelines, and sustaining long-term engagement with the community.

Certain proposals were not recommended due to key concerns. The primary reasons included:

- Lack of community engagement (more focus on research-oriented activities)
- Activities limited to campus, not meeting outreach criteria
- High or unjustified budget estimates
- Low feasibility of implementation
- Incomplete proposal submissions (missing details or signatures)

The committee emphasized that all outreach activities must prioritize real community impact over academic or research focus and should be conducted in nearby communities (vicinity) to ensure better participation and feasibility. It was also suggested that activities should include clear target groups, defined outcomes, and sustained engagement rather than one-time interventions.

Additionally, the committee recommended that:

- Budget allocations should be realistic and aligned with the university guidelines
- Activities should include government schools and local communities
- Proposals should clearly define logistics, beneficiaries, and implementation plans
- Required infrastructure (such as computer facilities) must be verified in advance

The meeting concluded with the approval of selected proposals and recommendations for revision or rejection of others based on the evaluation criteria.

The detailed evaluation and remarks of the meeting are attached with this Minutes of the Meeting.

24/04/26	24.04.2026	24/4/26
Dr Prateek Gupta	Dr Deblina Dutta	Dr Karthik Rajendran
SDG Cell Coordinator-1	SDG Cell Coordinator-2	Associate Dean, QAR

Name of the Meeting: **SDG Proposals Meeting**
Venue : Boardroom – Homi J Bhabha Block – A - 102
Date : 21-04-2025
Time : 02:00 PM to 04:00 PM

SRM UNIVERSITY AP Andhra Pradesh

OFFICE OF THE QUALITY ASSURANCE & RANKINGS

Attendance Sheet

Sl. No.	Name of the Attendee	Designation	Department	Signature
1.	Dr. Nagalakshmi	Assistant Prof	PSB	
2.	Dr. Aysa Agha.	Asst Prof.	History.	
3.	Dr. Bhabhant Dash	Asst. Prof.	Civil	
4.	Dr. Bikku	Asst professor	Sociology & Anthro	
5.	Dr. Delelina Dutta	Asst. Prof.	ESE	
6.	Dr. Prateek Gupta	Asst. Prof.	Biology	